

APRIL 27, 2017: RNN COMMUNITY ACTION ITEMS LIST

HARRISBURG ROLLOUT:

1. Contractor (Wightman & Associates) to prepare a report on the Harrisburg rollout incorporating the survey results which were received.
2. Shannon Burke to help draft this report along the lines of next steps for the DRR Curriculum.
3. Entire RNN Community to provide input on eliminating redundancies in all Module materials.
4. Barb Miller or Rebecca Joyce to forward a link with pictures taken by Barb in Harrisburg to NHMA Admin for upload to the website & Newsletter.

MODULE 4 – COMMUNITY PROFILES:

5. Rebecca Joyce to find the sheets that Veronica Wightman sent out, and which were sent to everybody, so the Communities can produce their own profiles going forward.
6. RNN Communities to include in their profiles descriptions of some difficulties that each has faced and overcome (or are facing and working to overcome), along with their achievements to reflect real-world experience that will resonate with grass-roots practitioners trying to use the Curriculum.

CURRICULUM EFFORTS GOING FORWARD:

7. The RNN to proceed forward with the Curriculum as part of what it does with the money already granted from FEMA, and will hire a contractor to assist with continued roll out of the Curriculum.
8. Technical support from the contractor, in terms of logistics and polling, on-line and follow-on surveys, etc., as provided in Harrisburg, to be built into whatever efforts are made with the Curriculum going forward as a best practice - Funding to be found.
9. The RNN to discuss how much contractor support it will need going forward as NHMA gets closer to putting out a contract for the next set of modules.

NEXT CONTRACT:

10. Ed Thomas to add as one of the things we put into the next contract going forward, that the contractor to review all Modules for redundancies.
11. Ed Thomas to add as one of the things we put into the next contract going forward, that the contractor will assemble FEMA case studies/profiles and put them on the RNN or NHMA website.
12. Ed Thomas to add as one of the things we put into the next contract going forward, that the contractor take user comments into account with respect to the *Roadmap* and all Curriculum materials.
13. Ed Thomas to add as one of the things we put into the next contract going forward, that the contractor assist us in examining the possibility of eventually splitting the *Roadmap* into two separate documents.

RNN MEMBERSHIP GROWTH:

14. RNN Community to look over Rebecca Joyce's Memorandum and get comments back to her by May 10 for discussion at next meeting.

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15. The RNN Communities to build a Meeting of the Communities into the current FEMA funding. This meeting to occur after October 1st.
16. Ed Thomas to ask for an extension of grant time from FEMA to allow for a Meeting of the RNN Communities to occur after October 1st.
17. Rebecca Joyce to send a follow up to the original 'Rebecca Memo' requesting comments on the Memorandum by May 10th so it can get nailed down.
18. Rebecca Joyce to reach out to Roger Faris for assistance.

HAZARDS WORKSHOP:

19. Ed Thomas to send out a link to the Hazards Work shop agenda/schedule.
20. NHMA Admin to forward the Symposium Agenda to everyone right away.
21. NHMA Admin to send Lori Peek's address out to everyone.
22. Everyone else to follow up with Lori Peek if they didn't get an invitation.

ABA/PRACTICAL COMMUNITY RESILIENCE PROJECT, BOOK, ETC.:

23. Ed Thomas to let everyone know about the Practical Community Resilience project as more information is made available.
24. Ed Thomas to prepare a memo bringing everyone up to date on where we are with respect to what we're doing with the American Bar Association and the American Planning Association.
25. RNN Community members to let Ed Thomas know if they are interested and/or available to present at meetings for the ABA; travel funds may be available.
26. Ed Thomas to get information out to everyone on what they are up to with the ABA and writing a book; if anyone is interested in participating with that, it's a way to get your point of view out there.

RESILIENCE VIRGINIA EVENT:

27. Rebecca Joyce to send an invitation to Barb Miller from the Resilience Virginia Organization and forward information about the event to NHMA Admin for the Newsletter.
28. Barb Miller to help Rebecca Joyce with a presentation at the Resilience Virginia event, if she is attending.
29. Ed Thomas to support Rebecca Joyce in her presentations about NHMA at the Resilience Virginia event.

FOLLOW UP FOR NEXT MEETING:

30. NHMA Admin to get the Action Item List out ASAP.
31. Draft Memorandum to be the first item of business at the next meeting on May 19, 2017.