

**Follow Up Meeting Minutes – Resilient Neighbors Network
Continuing Discussion of Best Practices Database
9:00 am ET Friday, January 12, 2018**

Resilient Neighbors Network (RNN) is a network of professionals representing communities actively working toward adaptation and resilience from natural hazards.

RNN Mission

To increase resilience in existing and developing communities at the grass roots level by documenting and actively sharing best practices, through education, peer to peer collaboration and mentoring.

RNN Vision

RNN will be a source for a compilation of community driven hazard resilience best practices that can serve as a resource to people & communities before, during and after a disaster. RNN will also actively bring ground truth and grassroots enlightenment to policy makers, researchers, regulators, and journalists.

**Minutes for Meeting of Friday, January 12, 2018:
Continuing Discussion of Best Practices Database**

9:00 am ET - CALL TO ORDER, INTRODUCTIONS AND ROLL CALL:

PRESENT:

Barb Miller (Jefferson County, WV), **Allison Hardin** (City of Myrtle Beach), **Janice Roper-Graham** (NHMA Board Member), **Jim Murphy** (NHMA Board Member), **Gene Henry** (Hillsborough County, FL), **Alessandra Jerolleman** (NHMA Board Member), **Vincent Brown** (FEMA)

INTRODUCTION:

Purpose of the call today is to discuss building a best practices success stories database on the RNN website and to discuss RNN logos. Janice requests feedback from the RNN Community about what they want as end users of the website.

DISCUSSION:

Janice recapped history of best practices website. Funding is available until September 30, 2018. Maintaining it will be pro bono thereafter.

Benefits of database were discussed. Lessons Learned Information Sharing (LLIS) database mentioned and the old Project Impact material also mentioned. An interactive format is ideal. Digital Coast website also mentioned as a good example of useful resources for coastal managers. This had a section called "In Action", which showed how the suggested information was used. Would require good key words for research.

What does the RNN want from this database?

- Coming up with new ideas of how to increase their CRS rating;

- A list of subject matter experts that may be available to contact.
- Might have a section like “In Action” showing how suggested practices have been used.
- A list of resources - national, state, and local.

What is required from the RNN Community to develop this database?

Seeking a group of RNN members to help Janice Roper-Graham develop minimal functionality for the website. This will need folks to help review the site and materials, and also folks who would be willing to populate information into the database. Ideally the interactive tool will grow and continue adding valuable information as the site is used.

What can we reasonably do between now and September when Janice’s contract ends?

Janice recommends that we start with something simple like an “Ask An Expert” feature. The key is to organize whatever data is uploaded into something searchable so someone with a question can see what’s already been asked and find the answer.

The plan is to build something simple and doable that can evolve over time. At least a download of resource information. Even just an outline so the team building this can fill it in.

Building a “roadmap” was discussed. The object being to create minimal functionality and get material to the users who can then come back and say, “That’s great, now can we add this?” Janice envisions multiple versions between now and September, to ultimately develop something that the RNN wants and will use.

Who on this call would be willing to take on some tasks to help achieve minimal functionality?

A roll call was taken of people’s availability:

Barb Miller (RNN, Retired) – Yes, as she can

Allison Hardin (RNN) City of Myrtle Beach – Yes, as she can

Jim Murphy (NHMA) Retired – experienced in infrastructure, dams and levees if helpful

Gene Henry (RNN) – Hillsborough County, FL – has a new Sr. planner to train, will use it as an opportunity to identify helpful resources

Alessandra Jerolleman (NHMA) – happy to help with occasional calls and feedback.

ACTION ITEMS:

Everyone on the call to please list the top 5 or 6 (can be more) topic items or areas that they think would be helpful for them in their job, and send these to Janice Roper-Graham.

These would be areas such as: cover building codes, cover coastal management, cover floodplain management; or could pose a question that you would want to have answered if you were researching. Basically, if you were going to a website to help you with your job, what drop down menus would you want to see? List these and forward them to Janice.

Meeting adjourned 10:03 a.m.ET