

**July 28, 2017:
RNN COMMUNITY ACTION ITEMS LIST**

UNFINISHED JUNE ACTION ITEMS:

- Item #5 - Rebecca Joyce to do an article for the July Newsletter – Rebecca to have to NHMA Admin by Saturday, 7-29-17. (Done)
- Item #6 – Report from Vincent Brown on FEMA activities - **Not Done**. Ed Thomas to 'ping' Vincent Brown again on this and response to email report of a week or so ago.
- Item #8 – Rebecca Joyce to submit a list of Action Steps derived from the Membership Memorandum for discussion at the next RNN meeting – **in process**, Rebecca Joyce to finish by 7-29-17.
- Item #13 - Chuck Wallace to consider how best we can reach out to IAEM, or other emergency management organizations along the lines of what the Texas Flood Plain Managers are trying to do, with respect to his role in Emergency Management – **Not Yet Done**. Add to next Action Items List.
- Item #15 – Erin Capps and Tom Hughes to be looped into NC planning effort as well to discuss planning details – **Not Yet Done**
- Item #20 – Roger Faris to finish writing up a summary happenings with respect to Harper's Ferry, for the ABA and the Cargill Foundation to use as part of their efforts toward resilience and recovery operations – **Not Yet Done - In Process** – Still working with Roger Faris to have him work with folks on the follow-on to the Harpers Ferry best practice write up and then write up about the new RNN communities.
- Item #21 – Ed Thomas to let the folks from the ABA know that this is being resuscitated – **Done?**

NC CONFERENCE/RNN MEETING WEEK OF OCTOBER 23RD

1. Rebecca Joyce to send out an email to everybody about the NC Conference, explaining the need for a Planning Committee to help fold the RNN Meeting into the Conference along with a DRR Curriculum presentation. Memo to mention we have grant funds to assist with one in-person meeting per year.
2. Rebecca Joyce to send out a related Questionnaire via SurveyMonkey to learn:
 - How many people will come to the NC Conference
 - Who is interested in helping on the Planning Team
 - What feedback can the RNN offer on draft conference scenarios, including:
 - o Have a literature table?
 - o Hold extra short networking meeting with other NC Communities while there?
 - o Speakers/presenters?
 - o Select Curriculum Modules?
3. Rebecca Joyce to send draft of the Questionnaire to Ed Thomas and Tim Trautman.
4. RNN Communities to form a Planning Team with Tim Trautman, Rebecca Joyce and 3 or 4 others to organize the RNN Meeting/Workshop/Exposition in NC.
5. The RNN Planning Team to decide:
 - a. Number of days needed for the RNN/Curriculum add-on events;
 - b. Whether to charge or not charge a registration fee for the Curriculum;
 - c. Whether to seek sponsors for the event;
 - d. Whether to include a meal, and if so, what to charge for it, etc.

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6. The RNN Planning Team to present a proposal to the NHMA Board for the RNN meeting including expected costs, how costs will be covered, and state whether they would also like to do something involving outreach to the NC communities while there, etc.
7. Tim Trautman to handle logistics with the NC folks after RNN decisions are made.
8. Ed Thomas to send another note to David Goode requesting a discussion so we can mutually agree on who will do what regarding conference in NC. (What Modules would they like us to present?)
9. Ed Thomas to copy Rebecca Joyce, Tim Trautman and NHMA Admin on his note to David Goode.
10. Ed Thomas to keep everyone in the loop with regard to David Goode & NC folks.
11. Everyone to keep Ed Thomas in the loop on plans for NC as we move forward.

RNN COMMUNITY MEMBERSHIP – REBECCA JOYCE MEMORANDUM

1. Rebecca Joyce to finalize interim Membership Memorandum and get to NHMA Admin as part of FEMA deliverables for FY2015 (by 7-29-17).
2. NHMA Admin to get copy of the approved Charter document from Rebecca Joyce (by 7-29-17) and upload to website as part of FY2015 deliverables.
3. Rebecca Joyce to finish tweaking the Membership Memorandum and get it to Roger Faris for review, then submit it to the RNN Community members for review and approval.
4. Rebecca Joyce to work on the Membership Memorandum so we have it available for new people to fill out.
5. Rebecca Joyce to provide copy of the Matrix updated last Fall to NHMA Admin for uploading to the website for new members to review.
6. Rebecca Joyce to add funding sources to the Questionnaire as a good start for new members to delve into things.

REPORT FROM VINCENT BROWN OF FEMA ON THE MANY THINGS HAPPENING IN FEMA HQ

7. Ed Thomas to 'ping' Vincent Brown with respect to happenings at FEMA (and other matters).

COMMENTS/ISSUES/GOOD NEWS

8. Rebecca Joyce to connect with George Huff next week at the Resilient Virginia Conference and have a conversation with him.
9. Ed Thomas to invite Joe Rossi (of Marshfield, MA) and David Alamia (of Houston, TX) to join us on the next RNN Community call.
10. NHMA Admin to help Ed Thomas get copies of the RNN Charter out to each of Joe Rossi and David Alamia.

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11. NHMA Admin to help Ed Thomas get copies of the RNN Membership Memorandum out to both Joe Rossi and David Alamia as it is developed.
12. NHMA Admin to get the Action Item List out to everyone as soon as possible.
13. Rebecca Joyce to include a note about the next RNN meeting date (August 18, 2017 at 11:00 a.m. ED) in her next note to the RNN Communities.
14. Rebecca Joyce to include a question about best meeting days and times in her note to the RNN Communities to make sure people aren't prevented from participating because of the time of the call.